

CHAPTER-8

Administration & Finance

1.0 Administration

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ADMINISTRATION AND FINANCE

1.0 Administration

The Department of Scientific & Industrial Research (DSIR) was created in January 1985. The Administrative Division of the Department, comprising of Establishment Section, General Section and Vigilance Unit, looks after activities related to personnel, implementation of the Flexible Complementary Scheme (FCS) promotion mechanism meant for the Scientists (Group 'A'), foreign deputations of officers, vigilance matters, administrative reforms mechanism, work relating to CGHS facilities, staff welfare, coordination etc.

Since both DST & DSIR are situated in same premises, all the events such as Annual Sports Events, Hindi Pakhwada, Vigilance Week, Yoga Day etc. are celebrated jointly with active cooperation of both Departments.

1.1 Staff Strength

The staff in position in different groups in the Department other than that of Autonomous Bodies viz. Council of Scientific and Industrial Research (CSIR) and Consultancy Development Centre (CDC) and Public Sector Undertakings viz. National Research Development Corporation (NRDC) and Central Electronics Limited (CEL) as on 31st March 2019 is given below and in **Annexure 12**

	General	SC	ST	OBC	Total
Group 'A' (Gazetted)	28*	04	00	04	36*
Group 'B' (Gazetted)	06	03	00	00	09
Group 'B' (Non-Gazetted)	08	02	02	03	15
Group 'C'	05	07	01	02	15
Total	47*	16	03	09	75*

*Excluding one post of JS (Admn.) which is on notional basis.

1.2 Promotion of Rajbhasha

With a view to ensure compliance of the constitutional and legal provisions regarding Official Language of the Union and to promote the use of Hindi for the official purposes of the Union, Rajbhasha Section has been set up in the Department of Scientific & Industrial Research under the Ministry of Science & Technology. The Rajbhasha Section has been making continuous efforts for accelerating the progressive use of Hindi in transaction of the official business of the Union. During the period under report the Rajbhasha Section has taken following steps to ensure the progressive use of Hindi in the department and in Autonomous Bodies under its administrative purview-

- In pursuance of the Section 3(3) of the Official Language Act, 1963 implementation of the provisions of the Act complied with fully and all the documents, reports, monthly summaries, etc. issued bilingual.
- Meetings of the Departmental Official Language Implementation Committee held in time wherein suitable decisions taken and follow up thereof monitored at appropriate level.
- Quarterly Progress Reports and Annual Hindi Assessment Report pertaining to propagation of Hindi made available to the Department of Official Language in time.
- Inspections relating to use of Hindi in official business in the Autonomous Bodies under the purview of the department namely CSIR HQRs, NISCAIR, NISTADS, IICB, Kolkata, CGCRI and IMMT, Bhuvneshwar were carried out and measures for enhancing the use in official business discussed with the Competent Authority.



Administration and finance

- Hindi Workshops on 15 Feb. 2018, 14 June 2018 and 18 Sep. 2018 were organized for the officials of the Department.
- Hindi Pakhwada from 10 to 24 September, 2018 was celebrated in collaboration with the Department of Science and Technology wherein a number of competitions were held and cash prizes along with citations were given away.

2.0 FINANCE

The financial summary giving the AE 2017-18, BE-2018-19, RE 2018-19 (Proposed), AE 2018-19 (up to 31st March 2019) and BE 2019-20 (proposed for DSIR is given in Table-1.

3.0 EXTRACTS FROM CAG'S REPORT

The extracts from CAG's report are given at Annexure 13.